



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

23 May 2025

DIVISION MEMORANDUM

No. 264, s. 2025

9TH DIVISION MANAGEMENT COMMITTEE MEETING

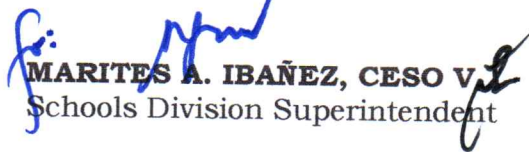
To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Schools Division of Batangas will conduct the 9th Division Management Committee Meeting with the theme ***“Stronger IDP; Passion and Action”*** on June 2-3, 2025, 8am onwards at Sotogrande Batangas Hotel, Diversion Road cor. Catalina Ave., Brgy. Maghinao Uno, Bauan, Batangas.
2. This activity aims to:
 - a. Harmonize actions to ensure readiness of schools in the opening of SY 2025-2026 classes;
 - b. Disseminate information and updates that will guide school leaders in decision making thereby assuring efficient school operations;
 - c. Recognize school achievements contributory to the attainment of SDO mandates;
 - d. Enlist participation and commitment of all key personnel in the SDO and schools to agreed deliverables and timelines to ensure that required compliance are met.
3. The participants in this activity are Assistant Schools Division Superintendents, Functional Division Chiefs, Administrative Officer V – Administrative Unit, Administrative Officer IV – Personnel Section, Legal Officer, Planning Officer, IT Officer, Education Program Supervisors, Division ALS Focal Person, Senior Education Program Specialists, Medical Officer, Division Engineer, Public Schools District Supervisors, Public Elementary and Secondary School Heads, and Assistant/OIC- Assistant School Principal II. They are advised to wear ASEAN – inspired or Filipiniana attire.
4. Expenses for food and accommodation amounting to One Thousand Two Hundred Pesos (Php 1,200.00) shall be collected per participant at the venue by sub-office.



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5. Expenses incurred relevant to the conduct of this activity shall be charged against Division and School MOOE/Canteen/local funds subject to usual accounting and auditing rules and regulations.
6. The schedule of the participants and members of Technical Working Group are listed in the attached Enclosure 1.
7. This memorandum serves as Authority to Travel of the participants.
8. Adherence to health and safety protocols is highly encouraged.
9. For queries and clarifications, feel free to contact and send email to sdobatangas.cid@deped.gov.ph.
10. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent

AUD/9TH DIVISION MANAGEMENT COMMITTEE MEETING/R2-143347/05-23-2025



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Enclosure 1

9TH DIVISION MANAGEMENT COMMITTEE MEETING
June 2-3, 2025

DATE	Participants
June 2, 2025	<p>PSDS, School Heads, ASP II, OIC – ASP II</p> <ol style="list-style-type: none">1. Congressional District 12. Congressional District 3 <p>SDO Participants</p> <ol style="list-style-type: none">1. Marites A. Ibañez2. Gregorio T. Mueco3. Rhina O. Ilagan4. Mario B. Maramot5. Marian L. Arias6. David M. Nuay7. Lou C. Panaligan8. Atty. Karen M. Salimo9. Aris U. Dimaano10. Joemar B. Perez11. Miguel B. Ularte12. Engr. John Albert L. Tiquis13. Dra. Khareen Cadano14. Rodrigo S. Castillo15. Evelyn C. De Sagun <p>TWG:</p> <p>Program Facilitators: Mercy R. Villanueva Maria Melissa Ariola</p> <p>Technical / Program/ Documentation / Registration</p> <ol style="list-style-type: none">1. Ernani A. Catapat2. Elizalde Piol3. Rosalinda A. Mendoza4. Rosemarie A. Encarnacion <p>Medical</p> <ol style="list-style-type: none">1. Rowena Aguila2. Princess Espina



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June 3, 2025

PSDS, School Heads, ASP II, OIC –
ASP II

1. Congressional District 2
2. Congressional District 4

SDO Participants

1. Marites A. Ibanez
2. Gregorio T. Mueco
3. Rhina O. Ilagan
4. Mario B. Maramot
5. David M. Nuay
6. Lou C. Panaligan
7. Atty. Karen M. Salimo
8. Aris U. Dimaano
9. Joemar B. Perez
10. Loreta V. Ilao
11. Emerson Dalangin
12. Anabel Magalona
13. Cora V. Samson

TWG:

Program Facilitators:
Mercy R. Villanueva
Nenita A. Adame

Technical / Program/
Documentation / Registration

1. Ernani A. Catapat
2. Elizalde Piol
3. Rosalinda A. Mendoza
4. Rosemarie A. Encarnacion

Medical

1. Ralph Cabello
2. Miller Masangcay